**THE SOCIETY FOR POST-MEDIEVAL ARCHAEOLOGY LTD**

**NOTICE OF ANNUAL GENERAL MEETING**

The AGM for 2020 will be held online at 6.00pm on Thursday 4 February.

Book your place at the online AGM here: <https://www.eventbrite.co.uk/e/society-for-post-medieval-archaeology-agm-tickets-133173604837>

A Zoom link will be circulated in advance of the meeting to members who have booked their places.

**AGENDA**

1. Apologies for absence
2. Minutes of AGM held at the University of Liverpool in London, 18 December 2019
3. Matters arising from the Minutes
4. Hon. Secretary's Report
5. Hon. Treasurer's Report and receipt of accounts
6. Membership Secretary's report
7. Hon. Editors’ Report
8. Newsletter Editor's Report
9. Website Officer’s Report
10. Grants and Prizes Coordinator’s Report
11. Election of Officers and Members of Council

The **President** (Jacqui Pearce) will retire and is not eligible for re-election. Council proposes the election of Alasdair Brooks.

The **Vice-President** (Harold Mytum) will retire and is not eligible for re-election. Council proposes the election of Jacqui Pearce.

The **Secretary** (Emma Dwyer) will retire and is eligible for re-election.

The **Treasurer** (Kerry Massheder-Rigby) will retire and is eligible for re-election.

The **Membership Secretary** (Courtenay-Elle Crichton-Turley) will retire and is eligible for re-election.

The **Joint Editors** (Katherine Fennelly and James Dixon) will retire and are eligible for re-election.

The **Monograph Series Editor** (Ruth Young) will retire and is eligible for re-election.

The **Newsletter Editor** (Lara Band) will retire and is eligible for re-election.

The **Website Officer** (Eloise Kane) will retire and is not seeking re-election. Council proposes the election of Courtenay-Elle Crichton-Turley.

The **Grants and Prizes Coordinator** (Hilary Orange) will retire and is not seeking re-election. Council proposes the election of Natascha Mehler and Erki Russow (on a job-share).

**Ordinary members of Council:** Council will propose the election of Blessing Chidimuro, Rachel Cubitt, Helen Loney and David Petts as Ordinary members of Council.

**Co-option**: Council proposes the co-option of Roger Leech for 12 months to work with the Monograph Series Editor on the revision of guidelines for monographs and their editors. Council proposes the co-option of Hanna Steyne-Chamberlin as Assistant Secretary for 12 months to work with the Secretary to facilitate handover at the AGM in December 2021. Council proposes the co-option Eloise Kane as Assistant Treasurer for 12 months to facilitate handover at the AGM in December 2021.

1. Election of Company Accountants. The Treasurer will propose re-election of Cheney & Co.
2. Any other Business.

1. Apologies for absence

2. Minutes of AGM for 2019 held at 5:30pm on Wednesday 18 December 2019, at the University of Liverpool in London, 33 Finsbury Square, London EC2A 1AG.

2.1. **Apologies for absence** were received from Jacqui Pearce, Kerry Massheder-Rigby, Ruth Young, William Noah Todd, Brian Kerr, Natascha Mehler

2.2. **Minutes of the AGM** held on Wednesday 17 December 2018, at the University of Liverpool in London, 33 Finsbury Square, London were approved.

2.3. There were no **matters arising** from the Minutes

2.4. **Hon. Secretary’s Report**

The Council recommendations for new Ordinary members were approved at the December 2018 AGM: Christopher Booth, Dr Erki Russow, Brian Kerr and Dr Alice Samson were elected as Ordinary Members Dr Courtenay-Elle Crichton-Turley was elected Membership Secretary, Lara Band was elected Newsletter Editor, Eloise Kane was elected Website Officer.

The following comprised Council for the reporting period:

President: Jacqui Pearce   
Vice-President: Professor Harold Mytum

Secretary: Dr Emma Dwyer

Treasurer: Kerry Massheder-Rigby  
Membership Secretary: Dr Courtenay-Elle Crichton-Turley (from December 2018)  
Editors: Dr Katherine Fennelly and Dr James Dixon   
Monograph Series Editor: Prof Ruth Young   
Newsletter Editor: Lara Band (from December 2018)  
Website Officer: Eloise Kane (from December 2018)  
Grants and Prizes Coordinator: Dr Hilary Orange  
Ordinary members of Council: Christopher Booth (from December 2018), Alasdair Brooks, Craig Cessford (to December 2018), Daniel Rhodes (to December 2018), Sergio Escribano-Ruiz, Brian Kerr (from December 2018), Roger Leech, Natascha Mehler, Russell Palmer (to December 2018), Erki Russow (from December 2018), Alice Samson (from December 2018), Hanna Steyne Chamberlin.

**Society events**

The 2018 Geoff Egan Memorial Lecture took place at the University of Liverpool in London, 33 Finsbury Square, London on Monday 17 December, and was given by Dr Annie Gray on ‘Playing with your food: public engagement through the material culture of food and dining’.

2019 saw our fourth Post-Medieval Archaeology Congress, held at the University of Glasgow on 22–24 March. More than 100 delegates presented and discussed the best current research in post-medieval/historical archaeology, and celebrated with a reception at St Andrew’s in the Square. The open paper format continues at next year’s Post-Medieval Archaeology Congress at the University of Plymouth, 17 – 19 April 2020, and further information about the congress and Call for Papers and Posters (currently open until 17 December 2019) is available here: http://www.spma.org.uk/events/post-medieval-archaeology-congress-2020

**2.5. Hon. Treasurer's Report and receipt of accounts**

The SPMA made a small surplus for 2018–19. The primary annual expenditure continues to be journal costs (publishing costs, translations, image editing) however, this is well-balanced by membership subscriptions and favourable contract terms with Taylor and Francis.

We continue to use membership subscriptions to publish a high quality journal, a newsletter, provide a range of awards and run a regular programme of events. In 2018–19 we received a small sum owing to our newsletter royalties.

The 2019 conference in Glasgow was financially successful-the location was affordable, the attendance numbers strong and we made a small profit. The Glasgow location was responsible for slightly higher than usual annual council expenses however this was favourably balanced by the profit made at the conference and the low cost AGM/members evening venue (University of Liverpool in London) we used in December 2018.

Our annual surplus was also due to the society not publishing a monograph in 2018–19. Although financially our monographs return little in terms of royalties, they remain an important method of continuing the study and promotion of historical archaeology and we look forward to publishing a new monograph in the near future.

Council continue to explore ways to increase sponsorship and we continue to generate additional income at no cost to members through Gift Aid. If you are a UK taxpayer please consider filling in a Gift Aid form (available on our website) as it allows the society to claim the equivalent of 20% of your membership subscription from HMRC at no cost to you.

The full accounts were made available on the SPMA website and at the AGM.

**2.6. Membership Secretary's report**

The number of fully-paid-up members in November 2019 stood at 321, with an additional 32 lapsed members (those who have not paid their subscription or informed Taylor & Francis that they wish to cancel their membership). Members should fill out a new Direct Debit form in order to ensure that they continue to receive copies of journal (and online access to the same), as well as members’ benefits including access to the Society’s grants scheme, including discounts on monographs and conference attendance fees. Please contact the Membership Secretary if you experience any difficulties in signing up for a new Direct Debit.

Our membership breakdown is as follows:

* 256 Standard members
* 50 student members
* 11 Joint members
* 4 Honorary members

Of these 38 are new members. For members in the UK who are eligible for Gift Aid a form can be downloaded from the Society's website http://www.spma.org.uk/\_assets/files/SPMA\_Gift\_Aid\_form\_2014.pdf

If you have already completed a Gift Aid form, thank you - this will be transferred and a new one does not need to be completed, unless your contact details have changed. Registering for Gift Aid enables the Society to reclaim any tax you have paid on your membership fee, increasing the contribution this makes to the Society at no extra cost to you.

**2020 Membership Rates:**

Young Person under 25 and Student Membership: £20/$40/€29

Standard Membership: £36/$69/€51  
Joint Membership: £40/$92/€57

**Instagram**  
We have also set up an Instagram account in the last year which now has 300 followers on it. The statistics show that the Instagram account has been very popular with ages 25-44 years old but we are still gaining good viewership from the 18-24 group and the 45-65+ groups as well. Viewers engage on a global scale with significant activity from UK, USA, Finland, Italy and Canada. The account has been a very good way to publicise our activities, events, opportunities and put our faces to the society as well through our meet and greet posts, and we hope to keep expanding this section of our social media.

**2.7. Hon. Editors’ Report**

Katherine Fennelly and James Dixon, with Penny Crook, Laura McAtackney, Greig Parker, Gwilym Williams, Caitlyn Scott, Derwin Gregory and Eric Tourigny.

Post-Medieval Archaeology continues to be published on a triannual basis in print form. Volumes 53 and 54 have been completed. In 2019, the journal began to publish Online First articles on the Taylor and Francis website. These articles are available for download to members and subscribers before the print issues. Issues 54:2 and 54:3 are the first issues of the journal to have been published Online First, and much of their content is currently available for view. The journal will continue to publish Online First articles in the interest of speeding up the publication process. Since June 2018, there have been several staffing changes on the Editorial Team for Post-Medieval Archaeology. Assistant Editors Karen Swope, Þora Petursdottir and Kate Mees have left the journal. They made a significant contribution to the journal during their terms as Assistant Editors and the journal wishes to extend thanks to them for their work. The Editorial Team have been joined by three assistant editors, Eric Tourigny, Caitlin Scott, and Derwin Gregory, and a technical editor Gwylim Williams.

**2.8. Newsletter Editor's Report**

As always, we welcome submissions from SPMA members (and non-members) on new projects and findings, new publications of relevance to the Society, and reports on conferences or other relevant events. Submission deadlines for contributions fall on 28 February for the spring issue and 15 August for the autumn issue.

**2.9. Website Officer’s Report**

The Society continues to keep its website up to date, as a resource for both members and non-members. The Society is always looking for new images to keep the look of the website fresh – please contact the Website Officer if you have relevant images that the Society could use on its homepage.

We continue to communicate news and events through social media – our Facebook and Twitter feeds are increasingly popular and a monthly email is now sent via Mailchimp to members and interested others with news about our events and publications. If you are not receiving the emails and would like to, please sign up by following this link: http://eepurl.com/btyb3n

**2.10. Grants and Prizes Coordinator’s Report**

**2018 UG dissertation prize**  
Lucy Godridge, Durham University. Influencing the unseen: ritual and apotropaic material culture from the medieval and early modern period in Northernmost England

**2018 UG dissertation prize**  
Ben Wigley, University of Sheffield. An Evaluation of Ancestral Diversity in 19th Century South Shields

**Research grant competition**

* Rui Gomes Coelho (Rutgers University). Archaeology of Hospitality in Drežnica, Croatia, £610
* Maurice Whitehead (Venerable English College, Rome). Raglan Castle: in search of tunnels, recusants and medieval manuscripts. £500
* Giles Dawkes (UCL/Archaeology South-East) The lost fort of Castle Pinckney, South Carolina: From Revolution to Civil War. £1000
* Joanna Brück and Gary Robinson (Universities of Bristol & Bangor) The “university of revolution”: archaeological excavations at Frongoch internment camp, north Wales. £500

In addition, Adolf Frioriksson and Gylfi Helgason (Institute of Archaeology, Iceland) were awarded £500 for their project 'The Significance of the Landscape Context of Icelandic Holy Wells in the Western Region, AD 1550-Present.' The fieldwork of a previous grant winner (March 2018) fell through due to circumstances outside their control. The grant money was returned to the Society and reallocated to this project in August 2018.

**Community Engagement Award 2018**

* Eve Campbell, Achill Archaeological Field School, Ireland: £200. A community consultation event aimed at developing collaborative research questions for the 2019 season of fieldwork.
* Richard Gilbert, University of Sheffield, working with Heeley City Farm: £300. An interactive re-enactment of the manor court at Tinsley, inviting attendees to suggest modern equivalents of the presentments and by-laws made by the court.

**Paul Courtney Student Travel Award**  
£200 awarded to Luisa Nienhaus (PhD student, UCL) to travel to the European Association of Archaeologists meeting in Bern, Switzerland to organise the session “15 years after Merriman – Public Archaeology: looking back and thinking about the future.”

**2.11. Election of Officers and Members of Council**

The President (Jacqui Pearce) retired and was eligible for re-election.  
The Vice-President (Prof Harold Mytum) retired and was eligible for re-election.  
The Secretary (Dr Emma Dwyer) retired and was eligible for re-election.  
The Treasurer (Kerry Massheder-Rigby) retired and was eligible for re-election.  
The Membership Secretary (Dr Courtenay-Elle Crichton-Turley) retired and was eligible for re-election.

The Joint Editors (Dr Katherine Fennelly and Dr James Dixon) retired and were eligible for re-election.

The Monograph Series Editor (Prof Ruth Young) retired and were eligible for re-election.  
The Newsletter Editor (Lara Band) retired and were eligible for re-election.  
The Website Officer (Eloise Kane) retired and were eligible for re-election.  
The Grants and Prizes Coordinator (Dr Hilary Orange) retired and were eligible for re-election.

Ordinary members of Council: Natascha Mehler and Sergio Escribano-Ruiz retired as Ordinary Council members at the end of their three-year terms, and were co-opted to remain on Council for the following year. Council proposed the election of Anton Larsson, William Noah Todd and Roberto Valcarcel Rojas as Ordinary members of Council.

The proposals were passed nem. con.

**2.12. Election of Company Accountants**

The Treasurer proposed re-election of Cheney & Co. The proposal was passed nem. con.

**2.13. Any other Business.**

There was no other business, members proceeded to the drinks reception and Geoff Egan Memorial Lecture.

1. **Matters arising from the Minutes**
2. **Hon. Secretary’s Report**

The Council recommendations for new Ordinary members were approved at the December 2019 AGM: Anton Larsson, William Noah Todd and Roberto Valcarcel Rojas.

The following comprised Council for the reporting period:

President: Jacqui Pearce

Vice-President: Harold Mytum

Secretary: Emma Dwyer

Treasurer: Kerry Massheder-Rigby

Membership Secretary: Courtenay-Elle Crichton-Turley

Editors: Katherine Fennelly and James Dixon

Monograph Series Editor: Ruth Young

Newsletter Editor: Lara Band

Website Officer: Eloise Kane

Grants and Prizes Coordinator: Hilary Orange

Ordinary members of Council: Chris Booth, Alasdair Brooks, Sergio Escribano-Ruiz, Brian Kerr, Anton Larsson, Roger Leech, Natascha Mehler, Erki Russow, Alice Samson, Hanna Steyne Chamberlin, William Noah Todd, Roberto Valcarcel Rojas.

***Society events***

## The 2019 Geoff Egan Memorial Lecture was held at the University of Liverpool in London on Wednesday 18 December 2019. Dr Tânia Manuel Casimiro (IHC-NOVA University of Lisbon) spoke on *Material culture, trade and globalization: Portugal's role in the making of a multicultural Europe (1500-1700)*.

## The 2020 Geoff Egan Memorial Lecture will take place a little later than usual, virtually on Zoom at 4pm GMT on Saturday 16 January 2021, and will be given by Dr Dolores Elkin (National Council for Scientific and Technical Research, Argentina) on *Archaeological research and heritage management of a British shipwreck in Argentina - The legacy of HMS Swift (1770)*. Further details are available on the SPMA website: <http://www.spma.org.uk/events/2020-geoff-egan-memorial-lecture/> where members and friends can book their free place. A Zoom link will be sent to registered audience members in advance of the lecture.

2020 would have seen our fifth Post-Medieval Archaeology Congress, to be held at the University of Plymouth, UK on 17–19 April, coinciding with events to commemorate the 400th anniversary of the departure of the Mayflower from England. With the global spread of Covid-19, by early March there was increasing uncertainty around the possibility of international travel and large group gatherings, and Council took the decision to cancel the congress, reimbursing delegate fees, and turning attention to organising an online event. A Post-Medieval Archaeology Twitter Conference (#PMAC20) was organised instead for 17–18 April, with many of the Congress speakers turning their papers into Twitter presentations. The programme is still available here: <http://www.spma.org.uk/events/post-medieval-archaeology-twitter-conference-pmac20/> and the Twitter presentations can be found here: <https://twitter.com/search?q=%23pmac20&src=typed_query&f=live>

Council is currently planning another online event for 2021 – further details will be circulated through our emails, newsletter, website and social media as soon as we have them. We are excited about the potential that online events hold, for being accessible and inclusive in different ways, and for different audiences, and will organise more online events in the future. However, physical lectures, conferences and fieldtrips continue to form an important of the Society’s offer to its members and friends, and we will return to these when it is safe to do so.

1. **Hon. Treasurer's Report and receipt of accounts**

In the period 1 July 2019 – 30 June 2020 the Society produced a surplus. We have been able to keep membership fees at the same level through this period, and there has been a reduction in spending this financial year due to the impact of Covid-19 on our activities. Our annual conference was cancelled in March and moved online so we were able to retrieve the majority of costs from the venues we had booked. Similarly, Council has not held in-person meetings (opting for video call meetings instead) and so travel and meeting expenses have reduced. We have been able to put some of these savings towards increasing the value of the bi-annual research grants, from £1500 to £2000 in each round.

We continue to produce a high-quality journal, several grants and prizes, a print newsletter, website, and a programme of events, using membership subscriptions. We generate additional income through subventions in our journal, *Post Medieval Archaeology*. We have a new monograph under production and, although financially our monographs return little in terms of royalties, they remain an important route to continue the study and promotion of historical archaeology.

The Society continues to generate additional income at no cost to members through Gift Aid. If you are a UK taxpayer please consider filling in a Gift Aid form, available on our website.

Our accounts are prepared by Cheney & Co and we propose nominating them to prepare the 2020-2021 accounts.

The full accounts will be available on the Society’s website and circulated to members with these AGM papers.

1. **Membership Secretary's report**

The current number of fully-paid-up members (November 2020) is 306 with an additional 47 lapsed members (those who have not paid their subscription or informed Taylor & Francis that they wish to cancel their membership). UK-based members should fill out a new Direct Debit form in order to ensure that they continue to receive copies of journal (and online access to the same), as well as members’ benefits including access to the Society’s grants scheme, discounts on monographs and conference attendance fees. Please contact the Membership Secretary if you experience any difficulties in signing up for a new Direct Debit.

Our membership breakdown and comparison to last years is as follows:

|  |  |  |
| --- | --- | --- |
| **Type** | **2019** | **2020** |
| Standard members | 256 | 243 |
| Student members | 50 | 51 |
| Joint members | 11 | 8 |
| Honorary members | 4 | 4 |
|  |  |  |
| New members. | 38 of the above | 20 of the above |

For members in the UK who are eligible for Gift Aid a form can be downloaded from the Society's website <http://www.spma.org.uk/_assets/files/SPMA_Gift_Aid_form_2014.pdf> If you have already completed a Gift Aid form, thank you - this will be transferred and a new one does not need to be completed, unless your contact details have changed. Registering for Gift Aid enables the Society to reclaim any tax you have paid on your membership fee, increasing the contribution this makes to the Society at no extra cost to you.

**2020 Membership Rates**:  
Young Person under 25 and Student Membership    £20/$40/€29   
Standard Membership                                                  £36/$69/€51   
Joint Membership                                                        £40/$92/€57

**Instagram**

We have now been running the Instagram account for two years and it has 541 followers on it, a 241 increase from last year. The statistics show:

* Our main countries which are following us are UK, USA, Russia, Italy, Finland.

Ages:

* 17% 45-65+
* 74% 25-44
* 9% 18-24

The account has been a very good way to publicise our activities, events, opportunities and put our faces to the society as well through our meet and greet posts, and we hope to keep expanding this section of our social media. One in which we will be driving this is by holding three Instagram competitions a year, the winner of which will receive a year’s free membership. We hope that these competitions will encourage the share of research and day to day post medieval activities and act as a nice way to publicise the Society.

1. **Hon. Editors’ Report**

Katherine Fennelly and James Dixon, with Laura McAtackney, Greig Parker, Gwilym Williams, Caitlyn Scott, Derwin Gregory and Eric Tourigny.

*Post-Medieval Archaeology* continues to be published on a triannual basis in print form. Volume 54 was completed in 2020. In 2020, the journal editors engaged in discussions with our publishers Taylor & Francis to set up an online submission system for the journal. The submission system, ScholarOne, will be launched in early 2021. To support a faster turnaround of papers from submission to publication and in the interests of inclusivity beyond the academy, the journal citation system will be changed to the Chicago style in 2021, to be reflected in the pages of the journal from Vol. 57 onwards. This decision was made in consultation with the journal Editorial Advisory Board, with whom the editors met in 2020 to discuss the role of the Board and future activities. The journal is currently looking to expand the Editorial Board.

1. **Newsletter Editor's Report**

From the Summer 2019 issue we started a new section with short 150-word summaries of recently completed PhDs. Following comments by both committee and members we started discussion with Taylor & Francis to change the packaging of the newsletter to something more eco-friendly. At the last AGM members voted to trial ‘naked’ mailing and the Spring 2020 newsletter was the first to go out with no packaging, and with the address printed on the back page. In general feedback was positive but it has prompted the question, still under discussion, of whether an all-digital newsletter wouldn’t be better/greener in future. The scanning of all previous newsletters with OCR (Optical Character Recognition), to make them available, and text-searchable, on the SPMA website was discussed at the July 2020 committee meeting and given the go ahead. Council Member Brian Kerr donated his collection of newsletters for scanning, but we are missing some back numbers. If members have nos. 1-20, 22, 23, 54 and 82 and would be happy to volunteer these for scanning, please email the Newsletter Editor.

1. **Website Officer’s Report**

There are a few upcoming changes to the SPMA website. During 2020 a new website has been built on Wordpress and is waiting to be finalised and launched. The new website will look similar to the current one, but will be easier to integrate events, social media, and add in new pages and menus as we expand the Society’s activities. The hosting will remain with the same company (with a 66% saving in hosting costs!), and all e-mail addresses will also remain the same. The new site will fix issues with the mailing list sign-up and should be a more dynamic entity that can be updated with ease.

We continue to communicate news and events through social media – our Facebook and Twitter feeds are increasingly popular and occasional emails are now sent via Mailchimp to members for whom we have an email address, as well as interested others, with news about our events and publications. If you are not receiving the emails and would like to, please sign up by following this link: <http://eepurl.com/btyb3n>

1. **Grants and Prizes Coordinator’s Report**

Five research grants were awarded in this period to a geographically diverse set of projects. Those projects awarded comprised Sino-Foreign maritime exchange in the Gulf of Thailand (Sarah Ward, Dalian Maritime University), late Ottoman landscape in Mount Lebanon (Letty ten Harkel, Oxford), later-historical cemeteries in Iceland (a team from the Institute of Archaeology, Iceland), migration in the production and consumption of glass in Estonia (Monika Reppo, University of Tartu), and the legacies of the slave trade in Guinea-Bissau (Sara Teixeira Simões, University of Cambridge).

The Burra Noost Project in Shetland won the 2019 community engagement award. Funds will be used to engage younger volunteers in the production of a series of videos based around the threat posed by climate change and Shetland’s disappearing maritime archaeology.

Janine Buckley (University of York) won the 2019 postgraduate prize for her dissertation on an archaeological investigation of country house stables. The 2019 undergraduate prize went to Melissa McCready-Shaw (Queens University Belfast) for her dissertation on seventeenth-century ceramists of the Killyneese settlement.

No applications were received for the Paul Courtney Student Travel Award. Following discussions with Yolanda Courtney, we will redirect the funds into a new ‘Paul Courtney Congress Bursary’ to support attendance at the SPMA Congress, prioritising first-time attendees, those on low-income and those who identify as Black, Asian, and Minority Ethnic (BAME). Council has agreed to increase the amount of the award from £200 to £250 to attract more applicants.

1. **Election of Officers and Members of Council**

The President (Jacqui Pearce) will retire and is not eligible for re-election. Council proposes the election of Alasdair Brooks.

The Vice-President (Harold Mytum) will retire and is not eligible for re-election. Council proposes the election of Jacqui Pearce.

The Secretary (Emma Dwyer) will retire and is eligible for re-election.

The Treasurer (Kerry Massheder-Rigby) will retire and is eligible for re-election.

The Membership Secretary (Courtenay-Elle Crichton-Turley) will retire and is eligible for re-election.

The Joint Editors (Katherine Fennelly and James Dixon) will retire and are eligible for re-election.

The Monograph Series Editor (Ruth Young) will retire and is eligible for re-election.

The Newsletter Editor (Lara Band) will retire and is eligible for re-election.

The Website Officer (Eloise Kane) will retire and is not seeking re-election. Council proposes the election of Courtenay-Elle Crichton-Turley.

The Grants and Prizes Coordinator (Hilary Orange) will retire and is not seeking re-election. Council proposes the election of Natascha Mehler and Erki Russow (on a job-share).

Ordinary members of Council: Alasdair Brooks, Roger Leech and Hanna Steyne-Chamberlin will retire as Ordinary Council members at the end of their three-year terms. Erki Russow will also retire to take up the Grants and Prizes Coordinator role with Natascha Mehler. Natascha Mehler and Sergio Escribano-Ruiz will come to the end of their 12-month co-option.

Council will propose the election of Blessing Chidimuro, Rachel Cubitt, Helen Loney and David Petts as Ordinary members of Council.

Council proposes the co-option of Roger Leech for 12 months to work with the Monograph Series Editor on the revision of guidelines for monographs and their editors. Council proposes the co-option of Hanna Steyne-Chamberlin as Assistant Secretary for 12 months to work with the Secretary to facilitate handover at the AGM in December 2021. Council proposes the co-option Eloise Kane as Assistant Treasurer for 12 months to facilitate handover at the AGM in December 2021.

1. **Election of Company Accountants.**

The Treasurer will propose re-election of Cheney & Co.

1. **Any other Business.**